



Defining
EXCELLENCE
in the 21st Century

Tennessee Valley VA Healthcare System PB-RNR Application Process for 2022-2023 (Cohort 2)

APPLICATIONS ACCEPTED THRU FEBRUARY 12, 2022.

INTERVIEWS WILL OCCUR END OF FEBRUARY.

Application Criteria:

1. Be a graduate of a BSN program or entry level MSN program accredited by CCNE or ACEN (NLNAC) by May 2022.
2. Cumulative GPA minimum 3.0 on a 4.0 scale.
3. U.S. Citizen and meet physical examination standards for employment.
4. Must be new RN – defined as less than 1-year post graduation and PB-RNR must be your first RN Role.
5. Be committed to complete the entire Residency Program, August 2022 thru August 2023.
6. Portfolio submission for committee review.

Submit application portfolios no later than Saturday, February 12, 2022:

- Applications are submitted via email to Amanda Docktor, amanda.docktor@va.gov . A single PDF file is preferred.
- Unofficial transcripts are appropriate for initial application, an official transcript will be required after graduation if selected.
- References should be submitted via email as well from those completing them.

Application Portfolio Guidelines

Your application portfolio must include the following sections/information:

1. **Cover letter including:**
 - a. Your name
 - b. Address
 - c. Telephone number (with best time to contact you)
 - d. Alternate contact information / cell phone number
 - e. Email address
2. **Application**
 - a. Application for Health Professions Trainees (Veterans Affairs form)
3. **Resume**
4. **Transcripts** (submit unofficial transcripts for initial application, an official transcript will be required after graduation if you are selected.)

5. **Special training or Community Service / Volunteer activities:** other nursing related training, special skills training, computer skills, foreign language, attendance at conferences, or volunteer activities, etc.
6. **Professional Licensure:** copy of RN License or NCLEX Authorization letter *if available*.
7. **Professional organization membership/participation:** Examples include copies of Basic Life Support (BLS) / Advanced Cardiovascular Life Support (ACLS) cards, conference attendance certificates, continuing education certificates, Student Nurse Association (SNA) membership card, etc.
8. **Personal statements:**
 - a. **Your personal statement detailing your philosophy of nursing practice.** Now that you are completing your BSN, what have you learned about yourself and how you intend to practice nursing? What are the values you bring to the profession? What are your goals for the first three years of your career? What area/specialty of nursing are you interested in? Where do you see yourself in five years? What would you like to be doing?
 - b. **Submit a short (no more than 1 page) on “What inspires you to want to care for Veterans?”**
9. **Exemplars of your nursing education:** Please include examples from your nursing education that highlight your experiences and demonstrate your skills and learning.
 - a. **Submit two of the following:**
 - (1) An example of a scholarly paper reflecting your writing style submitted during your nursing program.
 - (2) A project you completed during nursing school (community education/assessment, group assignment, etc.) that demonstrates teamwork and a measurable outcome.
 - (3) Your senior capstone project.
 - b. **Other Options:**
 - (1) Examples from journals reflective of your educational experiences.
 - (2) Presentations you have made.
 - (3) Case study presentations.
10. **Professional References:**
 - a. Two from university faculty members. The letter should speak to your academic and clinical performance. At least one of the faculty members should be a senior year faculty member. Faculty may email the letter of reference (from the University email) to amanda.docktor@va.gov.
 - b. One personal reference—they should also email their letter to amanda.docktor@va.gov.